



UNITED WAY GLENELG GRANT VISION

At United Way Glenelg our vision is to be a leader in the Glenelg Shire, creating a community where everyone has access to opportunities, and the support they need to thrive.

We do this by engaging with all sectors of the community to work together to advocate for and promote education, financial stability, and health for the people in the Glenelg Shire through the allocation of resources.

We value and seek diversity by respecting the knowledge, abilities and experience of all individuals. Our commitment is to support an inclusive environment reflecting our community and accomplishing our mission

ELIGIBILITY

Funding is available only to registered Community Partners for projects beginning in 2025
A Community Partner organisation with whom United Way Glenelg works to achieve its mission & vision.

Organisations who are not Community Partners but wish to apply for funding must first complete a Community Partner Registration form.

Link <https://www.unitedwayglenelg.com.au/our-work/grants/community-partnership-registration/>

If you are unsure if your organisation is registered, please contact United Way Glenelg:
mail@unitedwayglenelg.com.au or Nicole Carr on 0410 513 305

All applications MUST be completed through THE Good Grants platform
<https://uwg.grantplatform.com/>

FOR COMMUNITY FUND APPLICATIONS ONLY: A representative from your organisation will be required to attend an interview with our independent allocations panel to further discuss the aims and objectives of your project.

This interview will take place on Wednesday 26 March 2025 and take approximately 15 minutes. You will be notified of your interview time closer to the date.

WHERE DO THE FUNDS COME FROM?

Community Fund– Monies for the Community Fund come from Workplace Giving campaigns, individual donations and donations from the Glenelg Shire community.

Lewis Court Fund –Monies for the Lewis Court Fund come from the dividends of investment of funds because of the sale of the Lewis Court Home for the Aged in 2013.

If your organisation would like more information on how it can support the work of United Way Glenelg through our Workplace Giving program please contact Nicole Carr on 0410 513 305

GRANT STREAMS

UNITED WAY GLENELG HAS 2 FUNDS TO SELECT FROM IN 2025

- **COMMUNITY FUND:** Total amount available \$15,771 Limited to amounts of \$5,000 per project.
- **LEWIS COURT FUND:** Total amount available \$50,000. Limited to amounts of \$10,000 per project.

UNITED WAY GLENELG PRIORITIES

Please read the following criteria carefully and select the most appropriate fund for your project. Ensure you select the correct category on the application form.

All United Way Glenelg funds are distributed according to our three priority areas listed below;

HEALTH:

A healthy community is one in which residents from all parts of the community can work together to prevent disease and have access to healthy living options. Working at the community level to promote healthy living, brings the greatest health benefits to the greatest number of people. It reduces health gaps caused by differences in income, education, race, ethnicity, location, and other factors that can affect health and wellbeing.

As the population of Glenelg ages, there is an increase in chronic and age-related illnesses, mental health issues, and suicide, this creates higher demand and pressure to access health and welfare services.

United Way Glenelg is committed to collaborating with community partners to fund programs that contribute towards improved health conditions, and which remove barriers and help people live safe, independent, and active lives.

EDUCATION:

Successful individuals and whole communities are underpinned by the quality of their educational system. Education plays a major role in the growth and progress of a community. Individuals with a solid education background are likely to not only improve their life outcomes but those of their descendants.

Only three out of every ten people in Glenelg Shire are likely to obtain their year twelve qualification. This statistic is significantly lower than the rest of Australia, where more than half the population is likely to stay in school. Residents of Glenelg Shire are 50% less likely to enter tertiary education. This not only contributes to the declining population numbers but also creates unemployment, crime, public welfare dependency, and poor health.

United Way Glenelg is committed to collaborating with community partners to develop initiatives and fund programs that help all children and young people to reach their educational potential.

FINANCIAL STABILITY:

Financial well-being is the foundation on which so many other aspects of a family's life are built. Strong financial well-being has positive implications on educational achievement, contributes to better health outcomes, and builds stronger communities for all. A change in income can have a multi-generational, positive impact on overall well-being by increasing access to quality healthcare, improving housing options, and broadening educational opportunities.

In Glenelg, small businesses help stimulate economic growth. Glenelg Shire has 1,927 small brick and mortar businesses providing employment and entrepreneurial opportunities in the community. These small brick and mortar businesses provide opportunities for employment and entrepreneurial opportunities.

United Way Glenelg is committed to collaborating with community partners to support and fund programs that promote financial stability and independence and promote financial wellbeing.

WHO CAN APPLY?

- Be registered as a United Way Glenelg [Community Partner](#).
- Contact Nicole Carr at United Way Glenelg on 0410 513 305 or mail@unitedwayglenelg.com.au to confirm.
- Have an ABN.
- Be incorporated or auspiced by an **eligible** incorporated organisation;
- Be a Not-for-Profit organisation providing opportunities for local people by either;
 - advancing health
 - advancing education
 - advancing financial stability
- Have completed an Evaluation Report for any previous funding received from United Way Glenelg. Failure to do so automatically makes your organisation ineligible;
As we have adjusted our grant timelines, we are accepting applications from our Community Partners who have not yet acquitted their grant from 2024.
- Be operational in the Glenelg Shire.

HOW TO APPLY

All applications MUST be completed through the Good Grants website .
<https://uwg.grantplatform.com/> or scan the QR code



It is highly recommended you contact United Way Glenelg to discuss your application before submitting it.

Funds will open on Saturday 1 February 2025 and close on Friday 28 February 2025

WHAT UNITED WAY WILL NOT FUND

- Anything illegal or ethically questionable may reflect badly on United Way Glenelg or its donors and supporters.
- Major capital expenditure or works.
- Operating or recurring costs (rent, insurance, utility bills)
- Funds for investment or organisational reserves.
- Religious activity – United Way Glenelg accepts that some of the community partners are religious groups who must remain true to their mission and beliefs HOWEVER the projects should not be specifically religious as this is not the intent of the donation to United Way Glenelg from the original donor.
- Annual salary and day-to-day administration costs.
- Individuals.
- For-profit organisations.
- Groups who are primarily political.
- Projects that don't improve the health and wellbeing of the community.
- Projects that have already commenced.
- Projects outside of the Glenelg Shire.

ALLOCATIONS PROCESS & ASSESSMENT CRITERIA

TIMELINE

This intended timeline may be subject to change

Community Partner Funding Applications Open:.....Saturday 1 February 2025

Community Partner Funding Applications Close:.....Friday 28 February 2025

For Community Fund applications only

Presentation to Volunteer Allocations Committee:Wednesday 26 March 2025

Meeting of UWG Community Partners Sub-Committee:.....Wednesday 7 April 2025

Ratification by Board of United Way Glenelg:Wednesday 21 May 2025

Notification of grants to Community Partners:Thursday 22 May 2025

Presentation of grants to Community Partners:.....Wednesday 28 May 2025

COMMUNITY FUND

1. Applications are initially assessed by United Way Glenelg Community Partners sub-committee to ensure criteria are met.
2. Community partner is required to attend an interview to further discuss the aims and objectives of your project.
3. Applications are then assessed by an Independent Volunteer Allocations Panel with recommendations made to United Way Glenelg Board for final determination.

LEWIS COURT FUND

Applications are assessed by United Way Glenelg Community Partners subcommittee with recommendations made to United Way Glenelg Board for final determination

ASSESSMENT CRITERIA

Assessment and prioritisation are completed against the following:

- The outcome of the project must align with at least one of UWG's priorities of Health, Education & Financial Stability
- What are you proposing to do, and how and why?
- Is there a need for the project in the community?
- How will the project make a difference in the community?
- How many people will benefit?
- What is the overall cost of the project?
- Who are the other confirmed or intended contributors - financial and in-kind?
- Where else have you applied for funding for the project?
- The satisfaction of previous funding and evaluation reporting.

EVALUATION REPORTING REQUIREMENTS

All successful applicants must complete the United Way Glenelg Evaluation Report after the project. The evaluation must be received **BEFORE THE DUE DATE** set by United Way Glenelg. If an extension is required, please contact United Way Glenelg on 0410 513 305 or mail@unitedwayglenelg.com.au.

Any surplus funds must be returned to United Way Glenelg. Where applicable, organisations may request surplus be used to support the project, however, requires consultation with the Executive Officer, followed by a formal letter of request. The Evaluation Report requires evidence of expenditure of all funds through the provision of receipts, ledger reports, etc.

Successful applicants must undertake to credit United Way Glenelg in all reports, media releases, launches and any other communication relating to the successful program. Materials, including logos,

will be made available for this purpose. The Evaluation Report requires evidence of this in the form of newspaper articles, media releases, flyers or promotional material.

Where projects vary from the original application a request for variation to the contract must occur. This requires consultation with the Executive Officer and Community Partners Sub Committee. If successful a formal letter of request is essential. The Evaluation Report requires evidence that the project satisfies the intent of the original application.

The Evaluation Reporting template is provided by United Way Glenelg.

Completed Evaluation Reports to be sent to:

Nicole Carr
United Way Glenelg
PO Box 1032
60 Julia Street
PORTLAND 3305
mail@unitedwayglenelg.com.au

FREQUENTLY ASKED QUESTIONS

1. WHEN WILL THE FUNDING BE PROVIDED?

Funding will be provided once United Way Glenelg Board has ratified the recommendations from the Independent Allocations Panel and is satisfied all documentation is submitted and **Acknowledgement of money and acceptance of conditions** have been received. Monies will be directly paid into the nominated account.

2. HOW MUCH IS AVAILABLE?

United Way Glenelg Community Fund \$15,771
Limited to a maximum of \$5,000 per application.
The Lewis Court Fund \$50,000.
Limited to a maximum of \$10,000 per application.

3. WE RECEIVED FUNDS IN THE PAST CAN WE APPLY AGAIN?

Yes, you are welcome to apply if United Way Glenelg has received and accepted your Evaluation Report for previously funded projects, however, grants are competitive and each grant is merit-based assessed. Past success is no guarantee for future funds.

4. WE HAVE NOT SUBMITTED OUR EVALUATION FOR FUNDS RECEIVED IN PREVIOUS YEARS, CAN WE APPLY AGAIN?

No. Community Partners who have not reported on previous allocations will not be considered.

5. CAN I GET HELP WITH THE APPLICATION FORM?

Yes! United Way Glenelg Executive Officer Nicole Carr will be more than happy to help. mail@unitedwayglenelg.com.au or phone 0410 513 305.

6. APPLICATIONS HAVE CLOSED AND I WOULD LIKE TO CHANGE SOMETHING, CAN I DO THIS?

Please contact United Way Glenelg to discuss the nature of the change.

7. WHY DOES YOUR CEO/SENIOR MANAGER HAVE TO ACKNOWLEDGE YOUR APPLICATION?

The CEO or Senior Manager must be fully aware and provide acknowledgement of your application so that duplication and competitiveness within the same organisation are avoided.

The CEO or Senior Manager must be able to complete the Evaluation Form after the program if the person applying for the grant in your organisation is no longer employed.

QUOTES AND PROCUREMENT

Applicants must follow proper procurement processes to ensure transparency and accountability in the use of grant funds. This includes obtaining a minimum of two quotes for any purchases over a specified amount to demonstrate value for money and fair decision-making. However, if the equipment or service is highly specialised, a single quote may be sufficient, provided a clear justification is included.

Where possible, preference should be given to local suppliers and ethical or sustainable sourcing. Clear records of procurement decisions, including quotes and justifications, should be maintained as part of the project's financial reporting.

EXAMPLE OF A PROJECT BUDGET

Community Fund/Lewis Court Fund Budget

Project Name: Project ABC



| EXPENSE | AMOUNT | NOTES |
|--|----------------|--|
| Expense 1 Purchase of equipment | \$1,000 | 2 quotes are attached |
| Expense 2 Advertisement | \$500 | Radio advertisement – quote is attached |
| Expense 3 Catering | \$250 | Soup and rolls for 30 people – quote attached |
| Expense 4 Program co-ordination | \$500 | Provided in-kind by Community Partner ABC |
| Expense 5 Transport | \$200 | Provided in-kind by Organisation XYZ |
| Expense 6 | \$ | |
| Expense 7 | \$ | |
| Expense 8 | \$ | |
| Expense 9 | \$ | |
| Expense 10 | \$ | |
| Total: | \$2,450 | |
| Amount contributed by your organisation: | \$500 | |
| Amount contributed from other sources: | \$200 | |
| Grant Amount requested: | \$1,750 | Please note: Budget Figures are to be GST Exclusive if you are registered for GST |